Classification

REPORTS INVENTORY

PREPARE IN DUPLICATE				Control No.: DDS/OTR/SUS-9

1. TITLE OF REPORT (if a fill-in report include Form No.)

Evaluation of OTR Training

2. TYPE OF REPORT		STATISTICAL
	X	NARRATIVE
		MACHINE-NAME LISTING

3. FUNCTIONAL AREA

PERSONNEL		X	TRAINING		ADMIN. GENERAL
LOGISTICS			SECURITY		OTHER (specify)
MEDICAL			FINANCE		

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components not number of copies)
4	Annually	DTR, Chrono

7. FORMAT (memorandum, form computer print-out, etc)	8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT
	YES	IF YES GIVE ADP PROCESSING NO.	
Memo	X NO		DTR-5152, dated 26 June 67

10. PREPARING COMPONENT (include lowest level contributing information to report)	11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
C/SUS (DC/SUS-MT) (DC/SUS-AT/CTF)	2 (MT and AT)

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
15 (2)	12.80		6		76.80		1		76.80
14 (4)	11.00		5		55.00				